



Dear future Kent student,

Hello Chap! We're so excited that you're preparing to study abroad on an IFSA-Butler program and have chosen the University of Kent as your destination. Located on a hilltop, The University of Kent offers the comfort of a self-contained campus overlooking beautiful and historic Canterbury. We're sure you're going to love studying there!

There are just a few more forms to complete before your application is ready to be submitted to the University of Kent for an admissions decision. **After reading through this document, please complete and return the following forms:**

- Course Preference Form
- Housing Preference Form

If you haven't already done so, please return the following parts of your IFSA-Butler application:

- Personal Essays page
- Academic Information page (This does not apply if you applied online!)
- Agreements and Releases page
- Program Approval Form (two pages, second page completed by your study abroad advisor)
- Academic recommendation
- Official transcript(s) from all universities attended
- Eight color ID photos (2"x2")

As your IFSA-Butler program advisor, I'm here to assist you with any questions or concerns you have right up until the moment you board your flight for England. From there, you'll be in the very competent hands of our resident staff! Until then, please feel free to contact me at any time. You can reach me at:

Institute for Study Abroad, Butler University
1100 W. 42nd St., Suite 305
Indianapolis, IN 46208
Fax: 317-940-9704
Phone: 317-940-9279
E-mail: behrsam@ifsa-butler.org

I look forward to working with you!

Cheers,

Beth





For more in-depth information regarding academics in England, please consult Section III: Academics in your *Preparing to Study Abroad England* book.

What are the registration conditions?

You must take a full course load as determined by IFSA-Butler. Credit will be awarded on a Butler University transcript based on a typical U.S. full course load. All courses are graded on an A–F scale, and there is no provision for pass/fail or auditing courses unless pass/fail is the only method of assessment for the course. You are not allowed to register for online, distance education or hybrid courses.

You should also be aware that you may be charged additional fees by your home institution or host university to take or process additional credits. Taking less than a full course load may jeopardize your student status and result in personal academic repercussions and/or loss of financial aid.

What if I need to take a required course?

Please be aware that IFSA-Butler cannot guarantee that your host university will offer a particular course, or that you will be allowed to take that particular course. However, if you need to take a required course, you may indicate that it is required on your course preference form. Your IFSA-Butler program advisor will communicate your needs to your host university.

What do I need to know about exams?

Because of the differences in the academic systems, you will not know your exam schedule until after you arrive at your host university. Please refer to your program calendar (located online at www.ifsa-butler.org) to review the exam period for your host university. Your host university's policies do not permit you to reschedule any exams, request alternate assessments or arrange to have your exams proctored in the United States. If this occurs, IFSA-Butler cannot assist you in conducting a grade query or academic follow-up for the course in which you made this arrangement. You will need to complete and submit all academic work prior to departing the program.



How will my home university know what my classes were and what grades I received?

After you have returned to the U.S., your home university will receive a Butler University transcript with the credit you earned at the University of Kent. The Butler University transcript will report the equivalent U.S. semester credit hours and letter grades. We also will send an official transcript to your permanent address.



The course preference form is not a registration form; it is a guideline to let your host university know which courses you are interested in taking abroad. You should discuss your course selections with your academic advisor at your home institution and have several backup choices in mind. Neither you nor the university is bound by your selections, and you will not officially register for courses until you arrive on campus.

Where can I find a list of courses that the university offers?

1. Go to IFSA-Butler’s University of Kent page online: www.ifsa-butler.org/university-of-kent.html
2. In the middle of the page, click the “Online Course Catalog” link
3. Be sure to pick courses that are offered in the semester you wish to study. Most 15 Kent credit courses are one semester only, while 30 Kent credit courses run the full year.



How many courses am I able to take, and how do I determine U.S. semester credit hours?

IFSA-Butler requires students to enroll in a full course load at the host institution. The number of courses you take depends on the credit value of the courses you select. A full course load at the University of Kent is 60 credits for the semester (equivalent to 16 U.S. semester credit hours) and 120 credits for the year (equivalent to 32 U.S. semester credit hours). Please consult the chart below.

Period of study	Kent Credits	U.S. semester credit hours
Fall or Spring term	60	16
Academic Year	120	32

What courses am I eligible to take?

As an IFSA-Butler student, you are entitled to enroll in undergraduate courses for which you are qualified and in which space is available. Course descriptions in the online course catalog (see above) include prerequisites you must fulfill in order to enroll in each course.

For each course that you list on your preference form, be sure to check the following:

- When determining which courses to take, please bear in mind that the British academic system is an intensive, three-year program.
 - First-year (Stage 1) courses are appropriate for departments in which you have some prior experience.
 - Second-year (Stage 2) courses will be equivalent to advanced sophomore or junior-level U.S. courses.
 - Third-year (Stage 3) courses will be equivalent to senior or graduate level U.S. courses and, if available, require a very strong background.



For more in-depth information regarding housing in England, please consult Section VI: Living Abroad in your *Preparing to Study Abroad England* book.

Is my housing included in the program fee?

Yes. Your program fee includes accommodation at the university while classes are in session. You will be responsible for the cost of your meals (whether a meal plan or self-catered) and any commuting costs you may incur.

What are my housing options?

The following housing options are available during your semester or year abroad.

Residential Colleges: There are three residential colleges on campus (similar to dormitories in the U.S.): Eliot, Rutherford and Keynes. The bedrooms are mainly singles and come with a meal allowance that covers breakfast or can be used towards your evening meal. All of the colleges have dining facilities on their premises. None of the colleges has mandatory meal plans, so you pay for meals on a pay-as-you-go basis. **Residential colleges require students to move out of their rooms during vacation periods.** If you do not want to have to move out of your room during vacation periods (which last several weeks) I advise you to request a student flat (see below).



Every student at Kent belongs to a college whether he or she lives on campus or not. Each college has a bar, common rooms, game rooms, a small shop, launderette and computer facilities. Many classrooms are also in the college buildings.

Student Flats: The University of Kent offers self-catered options at Park Wood, Tyler Court, Darwin College and Darwin Houses. Darwin Houses and Tyler Court are located on campus, adjacent to Darwin College. Park Wood village is about a 10-minute walk from campus and includes a student bar (Woody's), a launderette and a small shop to buy food and other essentials. Rooms are arranged in five- or six-bedroom houses. Residents share kitchen and bathroom facilities, and there is often a small common dining room.

Students are expected to provide their own cooking utensils, pots and pans, and cutlery. We suggest that you wait until your arrival in Canterbury to purchase the necessary kitchen supplies, as past residents often leave assorted cooking equipment behind.

Both Darwin Houses, Tyler Court and Park Wood Village allow students to remain in their housing during vacation periods. If you are going abroad for the academic year or spring

program, you are encouraged you to request a student flat so you do not have to vacate your housing during vacation periods.

Please also keep in mind that all on-campus housing is mostly occupied by first-year British students or other international students. Most second- and third-year British students live off-campus, usually in town.

What kind of furniture is provided in my room?

Each study bedroom is equipped with a single bed with mattress, mattress protector and pillow. There is a bedside table, desk with drawers, desk chair, desk lamp, bookshelves, chest of drawers, wardrobe/cupboard space with mirror, easy chair, wastepaper bin and curtains. For all accommodation, you will need to provide your own towels and bedding (except for a pillow, which is provided). We recommend that you rent a bed linen pack from the university (about £30) or purchase bed linens once you arrive.

When will I receive my housing assignment?

You will most likely receive your housing assignment one to two weeks before your departure. However, in some cases you may not receive your housing assignment until you arrive in London for orientation. Your program advisor will notify you of your housing assignment via e-mail when it is released by the university.

Please keep in mind that while IFSA-Butler guarantees housing, we cannot guarantee your preferences.

Do I have to pay a housing deposit?

Yes. IFSA-Butler requires a refundable housing deposit of \$300 before going abroad. We will return this deposit to you after March 1 for fall programs or September 1 for spring and year programs, less any fines, damages or outstanding debts in your name.

Can I arrange my own housing?

Yes. IFSA-Butler recognizes that some students require independent housing for their time abroad. If you choose not to take advantage of our guaranteed housing, you may sign up for independent housing on the housing preference form. Once you've made this choice, we will not provide housing for you or bill you for the accommodation fee.

Please be advised that housing costs can be high abroad, and many times students living independently end up spending more money than students living in IFSA-Butler arranged housing. If you are hoping to save money by arranging housing on your own, please research your options early so you can compare costs. You must notify us of your intention to live in independent housing by December 1 for spring programs or by May 1 for fall programs. We are not able to accommodate independent housing requests after these dates.



Full Name: _____ Major: _____

Length of study:

Fall Academic Year Spring

Please list your course choices in order of preference, and be certain that you have these courses preapproved by your home university. For a full course load, You must take 60 credits per semester or 120 credits for the year.

	Course Title	Course Code	Term	Credits	Department
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

If you have general subject requirements, please list them below (e.g., "I need one psychology class and one economics class.") Remember, you will register for courses upon arrival at University of Kent.

***Please retain a copy of this form for your records.**



Full Name: _____ Home University: _____

1) **Gender:** M F

2) **Term:** Fall Academic Year Spring

3) **Please select one of the following housing arrangement options:**

I will arrange my own housing.

You do not need to complete the rest of this form. Please return this housing preference form to IFSA-Butler along with a letter from your study abroad advisor on university letterhead stating that your university approves of independent housing.

I would like IFSA-Butler to arrange housing for me.

For more about our available housing options, refer to the housing information included in this document.

4) Please select the following housing options:

___ **Single-study room in residential college.** Students living in one of the four residential colleges on campus will incur an additional accommodation cost to cover breakfast or part of dinners, which are provided by the college. Lunch and dinner are self-catered. **Student must vacate their rooms during vacation periods.**

___ **Single-study room in a shared student apartment.** Apartments on campus are self-catering. Most apartments are integrated with British and other international students, including Americans. **Students do not have to vacate their rooms during vacation periods.**

If available, I would prefer:

Single-gender residence En-suite accommodation (private bathroom)*

Please explain any specific religious or other daily living needs that necessitate particular features and/or considerations in your accommodation or for the IFSA-Butler orientation.

Please list any roommate requests. All requests must be mutual and in writing, but cannot be guaranteed.

I have read and understand the enclosed information regarding housing options at the University of Kent and I acknowledge that housing preferences are not guaranteed by IFSA-Butler or the University of Kent>. Students granted en-suite accommodation will be charged a supplemental fee of approximately \$800 per semester.

I understand that if I do not disclose any special needs to IFSA-Butler, arrangements cannot be made for me.

Signature: _____ Date: _____